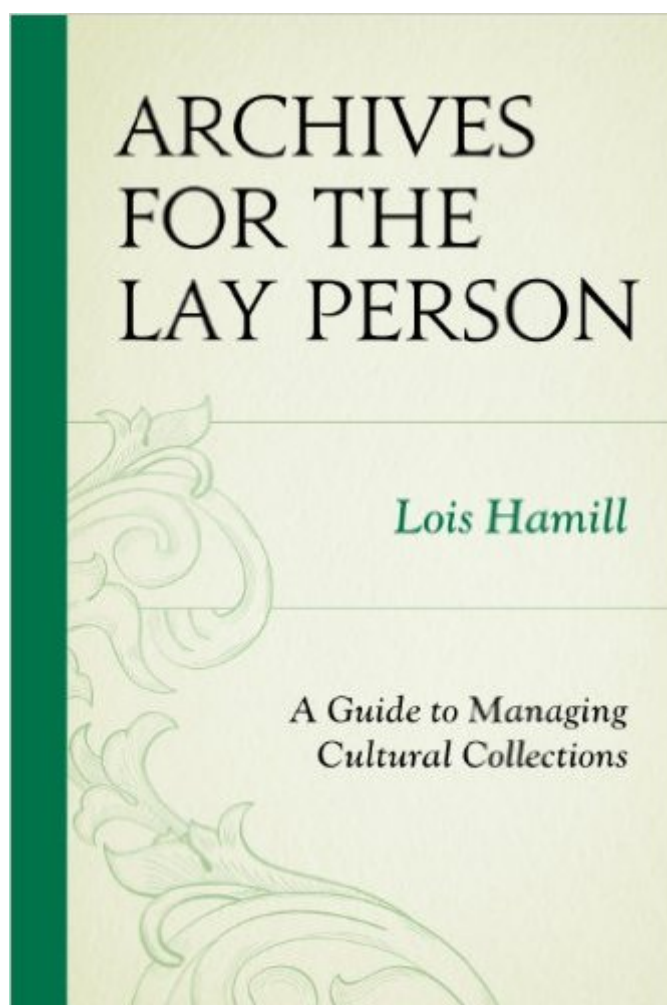


The book was found

Archives For The Lay Person: A Guide To Managing Cultural Collections (American Association For State And Local History)



Synopsis

For volunteers or staff at small organizations, collections management can be a daunting task. Archives for the Lay Person is a guidebook for people who care for historical records, photographs, and collections but do not have the appropriate professional training. Lois Hamill provides practical, step-by-step guidance for managing all facets of archival collections, from acquisition, arrangement, and description to storage and security. The book also offers advice on how to utilize PastPerfect software for collections database management.

Book Information

File Size: 4112 KB

Print Length: 297 pages

Page Numbers Source ISBN: 0759119724

Publisher: AltaMira Press (December 27, 2012)

Publication Date: February 15, 2013

Sold by:Â Digital Services LLC

Language: English

ASIN: B00BIFI4H2

Text-to-Speech: Enabled

X-Ray: Not Enabled

Word Wise: Enabled

Lending: Not Enabled

Enhanced Typesetting: Enabled

Best Sellers Rank: #869,082 Paid in Kindle Store (See Top 100 Paid in Kindle Store) #124

inÂ Books > Politics & Social Sciences > Social Sciences > Library & Information Science >

Academic Libraries #161 inÂ Kindle Store > Kindle eBooks > Nonfiction > Politics & Social

Sciences > Social Sciences > Library & Information Science #289 inÂ Books > Business & Money

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Customer Reviews

This is a great book to have on hand. I have the digital copy so it is really convenient and readily available.

Helpful!

For any aspiring historian, curator, archivist...this is an outstanding book to introduce to the fundamentals of managing an archival collection. Potentially, beneficial to the experienced archivist.

A good guide

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